

**COMPETITION COMMISSION OF INDIA
HINDUSTAN TIMES HOUSE
KASTURBA GANDHI MARG,
NEW DELHI - 110 001**

Written Examination for Recruitments in CCI

Post available: **Director, Joint Director, Deputy Director and
Office Managers**

Acquaint yourself with Written Tests

Date of Test : **22-01-2012** **(SUNDAY)**

These guidelines are meant to help the candidates prepare for the competitive examination for recruitment to the posts available in CCI as mentioned above.

The details of the test for each post are given below:

INTRODUCTION

The selection process is divided into two parts. 80 marks are assigned to Written Test and 20 marks for the Interview.

Written Test

Part I – Common to all Posts

Objective Type Test – 60 questions of multiple choice.
20 marks (45 minutes: 2.00 – 2.45 P.M.)

Syllabus – General Knowledge, Current Affairs, Mental Ability and Reasoning

Note: The candidates shall hand over the booklet of the question paper and the OMR answer sheet immediately after 45 minutes i.e., at 2.45 P.M. as above, failing which the OMR answer sheet will not be evaluated and it will be treated as malpractice.

Part II – Common to all Posts

General English – 5 questions to be answered out of 7.
20 marks (45 minutes: 2.45 – 3.30 P.M.)

Syllabus – Précis Writing, Comprehension, Fundamentals of Grammar and Writing Skills

Note: The candidates shall hand over the question paper and the answer sheet immediately after 45 minutes i.e., at 3.30 P.M. as above, failing which the answer sheet will not be evaluated and it will be treated as malpractice.

Part III – Subject of Specific Field – 40 marks: 90 minutes (3.40 to 5.10 P.M.) – question paper will be different for each post and each level. There would be total eight questions and the candidate would be required to attempt only five questions. Each question may be divided into sub parts like a, b, c etc. The focus will be on analytical ability.

Note-1: The syllabus is the same for the Subjects of Specific Field for respective subjects for all the above levels (The syllabus is already placed in the website of the Commission) – the question papers set will be different with varying standards for different levels.

Note-2: The medium of answering the questions shall be English only.

The scheme of Written Examination is as follows:

1. The examination would have different levels for different posts except for common papers.
2. The minimum qualifying marks for the written examination would be 45 marks out of 80 marks for unreserved category candidates and 40 marks out of 80 marks for the reserved category candidates. Getting qualifying marks will not entitle the candidate to be called for the interview. The number of candidates to be called for interview would, however, be restricted as per the number of vacancies available for each post. It would be merit based subject to the norms of reservations.

GENERAL INSTRUCTIONS

1. **Test Centre for the Written Exam:** The Test is proposed to be conducted at four Centres in the country namely, **Delhi, Mumbai, Kolkata and Bengaluru**. The Centres have been allotted based on the choice indicated by the candidates in their application form. The venue for the written examination would be conveyed to the candidates along with the Admission Letter. The list of candidates, the test Center for the written test have already been placed on our website, with roll numbers arranged centre wise. The candidates may take a print out of the same, if so required.

In case the candidate has not received the Admission Letter for the test he/she may approach the Chief Superintendent one day before the test between 11 a.m. and 1 p.m. in order to get duplicate Admission Letter on due verification of authenticity.

2. **Particulars to be Noted:** Note carefully your Roll No., date, time and venue for the test as mentioned in the Admission Letter. The candidates will be required to quote Roll No. in all their future correspondence.

3. **Admission Letter:** Admission Letter will be prepared based on the data provided by the candidate in the application and will be sent to him/her in advance.
4. **Compliance with Instructions:** The Candidates should follow the instructions given by the test administrators and the invigilators at all stages of the Examination. If any candidate violates the instructions, he/she may be disqualified and may also be asked to leave the Test Center.
5. **Use of calculators, cell phones or any electronic gadgets, books, notes is strictly prohibited and copying or receiving / giving assistance is not allowed:** Any candidate who is found either copying or receiving or giving assistance will be disqualified and it will be treated as malpractice and necessary action will be taken. Possession and use of incriminating material for the purpose of the test amounts to malpractice and necessary action will be taken
6. **Sample Answer Sheet:** Sample OMR sheet will be placed on the website. The candidates will get a similar OMR sheet in the Examination hall. They are required to fill the same following the instructions carefully.
7. **OMR / ICR Sheets:** Where OMR / ICR Sheets are used for answering the question paper, the candidates are required to use **only ball point pen** and fill according to the instructions.
8. **Handling answer sheet:** The candidates are required to handle the OMR / ICR sheet with extreme care and keep it dust free. If it is mutilated, torn, folded, wrinkled or rolled, it may not be evaluated. In case the candidates spoil or otherwise damage the OMR/ICR answer sheet, another OMR/ICR answer sheet will not be supplied.
9. After the Test is over, **the candidate should hand over answer booklets for Descriptive type question papers to the invigilator before leaving the Examination Hall.** Any candidate who does not return any of the test materials or is found in attempting to take or pass on the question booklet or OMR answer sheet/answer sheets inside or outside the examination hall will be disqualified.
10. The candidates are required to **fill in the information asked for on the answer sheet and question booklet, otherwise their answer sheet may not be evaluated.** Indicating any other marks or symbols or words on the answer sheets will result in disqualification.
11. The candidates should not leave their seats unless permitted.
12. The candidates may do their rough work, if any, on the question booklet itself and **not on the answer sheets.**

13. The candidates are required to check all the pages and questions in their question booklet before starting to write answers. If something is missing or not properly printed, or is damaged, request may be made to the invigilator to give another booklet.
14. In case a candidate is applying for more than one post and appearing for more than one test, it may be noted that she/he needs to write additional test only for that subject of specific field (Part – III) which she/he has chosen. In which case she/he will not be allowed to leave the examination hall until the second test is over. The question paper relating to that subject will be given to her/him with an additional time of 90 minutes to answer. Before taking the question paper she/he has to hand over previous answers sheet and question paper. However, the question paper of the previous test may be taken after the additional test is over. Such candidates need not write Part – I and Part – II of the Test again for the additional post.
15. The candidates have to make their own arrangement to reach and leave the Test Centre. The Commission would not have any liability towards expenses incurred by the candidates in this regard.
16. These guidelines are only illustrative and not exhaustive. The Competition Commission will place on its website further information, if required.

9. Darken the most appropriate response chosen by you, only in the corresponding circle against the number corresponding to the question.
10. Do not make any stray marks anywhere on the OMR response sheet.
11. Candidate shall note that they will not be given a second blank OMR response sheet. Hence they are advised to be careful while handling OMR SHEET
12. After 2-15 p.m. no candidate will be allowed to enter into examination hall
13. Third Bell (Short) will be given at 2-45 p.m. – the candidates should stop answering the objective type question booklet and return OMR sheets to the invigilator *failing which the OMR answer sheet will not be evaluated and it will be treated as malpractice.*
14. On returning the OMR sheet, the candidates will be supplied with question paper and answer sheets on General English (common to all posts) – the duration of this test is 45 minutes. This is a written examination.
15. Fourth Bell (short) will be given at 3-30 p.m. - *The candidates shall hand over the answer sheet immediately failing which the answer script will not be evaluated and it will be treated as malpractice.*
16. Part III, the examination relating to specialized subject will start at 3-40 p.m. A Short bell will be given at this time.
17. The candidate will be supplied with question paper relating to Part –III (Subject of specific field) and answer booklet at 3-40 p.m. This is of 90 minutes duration. The question paper will be separate for each post and for each subject.
18. Fifth Bell (short) will be given at 5-00 p.m. - a warning bell to the candidates to stop writing, fasten their sheets tightly and securely
19. Sixth Bell (long) will be given at 5-10 p.m. - the candidates should immediately hand over the answer sheets to the invigilator and leave the hall except those candidates who are taking additional test. These candidates should handover the answer sheets and remain in their seats. They are not permitted to leave the hall for any reason whatsoever. If they leave the hall they will not be permitted to take additional test.
20. On returning the answer sheets as above the candidates who are taking additional test will be supplied with their Part III question paper relating to their additional test. The duration of this test will be 90 minutes.
21. Seventh Bell(short) will be given at 6-30 p.m. - a warning bell to the candidates to stop writing, fasten their sheets tightly and securely
22. Eighth Bell (long) Sixth Bell (long) will be given at 6-40 p.m. - the candidates should immediately hand over the answer sheets to the invigilator and leave the hall.
23. The candidates should note that any wrong entry on the answer booklets may result in rejection of the answer scripts for the purpose of evaluation.
24. The front page of the answer books supplied for answering Part –II and III of the test are also based on OMR sheet which should be handled carefully as in the case OMR sheets supplied for objective type test while making entries.
25. Use blue or black ball point pen only to make the entries and to fill the bubbles on OMR sheets.